



MMI Preparatory School seeks an innovative and qualified Middle and Upper School director to lead our music programs for the 23-24 AY. Candidates should have a strong music education and performance background with an equally strong commitment to student development and success. The position will coordinate curriculum and instruction for students in grades 6 to 12 as part of our orchestra and vocal ensembles, while also leading co-curricular music activities. The successful applicant will be a motivated individual with a keen interest in encouraging and inspiring students.

The ideal candidate will have strong music content knowledge of all instruments from woodwind to brass to strings as well as vocal with a passion for teaching, a desire to be an active participant in shaping an innovative curriculum, and a willingness to experiment with learning methodologies that enable students to take ownership of their learning.

A bachelor's degree and master's degree in Music or Music Education is preferred. The successful candidate will work as part of a dynamic, high-energy educational team and will have strong interpersonal, communication, and organizational skills.

MAJOR DUTIES AND RESPONSIBILITIES

- Teaches content and skills in music performance and composition to Middle and Upper school students.
- Plans and conducts the Middle and Upper School orchestras and vocal ensembles in rehearsals, concerts, and special events such as convocation and commencement.
- Plans and teaches a non-performance course in music theory, composition, world music and/or technology.
- Selects appropriate and varied repertoire to fit the vocal needs and abilities of the students, engage their interest, and deepen their understanding of and connection to the world around them.
- Assists students in selecting and preparing literature for solo/ensemble contests and honor choir auditions.
- Accompanies students to off-site musical competitions such as PMEA districts and state.
- Maintains inventory of school-owned instruments.
- Maintains and develops the School's instrumental and vocal music library.
- Oversees judicious use of the music budget.
- Oversees and fosters the academic, social, and character development of each student.
- Develops and maintains long range and daily instructional plans for each course using a variety of teaching and assessment tools and strategies.

- Integrates technology seamlessly into teaching strategies and practices.
- Develops lessons that promote problem solving, creative thinking, collaboration and effective communication skills while encouraging risk-taking in learning and modeling life-long learning.
- Actively involves students in the classroom through group work, project-based learning, exploration, questioning, discussion, and other cooperative teaching techniques.
- Establishes and maintains standards of student conduct with cooperation of the School administration.
- Maintains professional competence through participation in School and/or self-selected professional growth activities.
- Identifies student needs, and cooperates with other professional staff members in assessing and helping students solve health, attitude, and learning problems.
- Communicates with parents and School counselors on the individual student's progress.
- Shares in the sponsorship of student activities and participates in faculty committees.
- Acts as a Class Advisor/Homeroom Teacher to encourage and develop social cohesion within the grade level assigned.

Interested candidates should send their resume, clearances, and cover letter to swilliams@mmiprep.org by June 30, 2023. MMI Preparatory School is an Equal Opportunity Employer.