



**LATIN TEACHER  
JOB DESCRIPTION**

MMI Preparatory School seeks an innovative and qualified Middle School teacher to join our World Languages faculty. Candidates should have a strong Latin language and composition background with an equally strong commitment to student development and success. The position will involve teaching students in grades 6 to 12 while also leading co-curricular activities and/or coaching athletics. Teaching responsibilities will include Latin at grade levels 6-8 and elective assignments. The successful applicant will be a motivated individual with a keen interest in encouraging and inspiring students. Experience teaching Greek is preferred but not required.

The ideal candidate will have strong content knowledge with a passion for teaching, a desire to be an active participant in shaping an innovative curriculum, and a willingness to experiment with learning methodologies that enable students to take ownership of their learning.

A bachelor's degree in Latin/Classics or related field is required; A master's degree in Classics or related field is preferred. The successful candidate will work as part of a dynamic, high-energy educational team and will have strong interpersonal, communication, and organizational skills.

**MAJOR DUTIES AND RESPONSIBILITIES**

- Teaches content and skills in Latin language and composition to middle students.
- Oversees and fosters the academic, social, and character development of each student.
- Develops and maintains long range and daily instructional plans for each course using a variety of teaching and assessment tools and strategies.
- Integrates technology seamlessly into teaching strategies and practices.
- Develops lessons that promote problem solving, creative thinking, collaboration and effective communication skills while encouraging risk-taking in learning and modeling life-long learning.
- Actively involves students in the classroom through group work, project-based learning, exploration, questioning, discussion, and other cooperative teaching techniques.
- Establishes and maintains standards of student conduct with cooperation of the school administration.
- Maintains professional competence through participation in school and/or self-selected professional growth activities.
- Identifies student needs, and cooperates with other professional staff members in assessing and helping students solve health, attitude, and learning problems.
- Communicates with parents and school counselors on the individual student's progress.
- Shares in the sponsorship of student activities and participates in faculty committees.
- Acts as a Class Advisor/Homeroom Teacher to encourage and develop social cohesion within the grade level assigned.

Interested candidates should email their resume, cover letter, clearances and three references to: [jobs@mmiprep.org](mailto:jobs@mmiprep.org). E.O.E